

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES

MONDAY, MAY 18, 2020

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I. CALL TO ORDER

The Committee of the Whole of the Board of School Directors for the Big Spring School District met through a Virtual Meeting in the Big Spring School District Board Conference Room in the District Administration Office, at 7:00 p.m. with (9) directors present; William Swanson, President; Todd Deihl, Vice President; David Gutshall, Treasurer; William Piper, Secretary; Richard Roush, Alexis Blasco-Hurley, Frank Myers, Robert Over and John Wardle.

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr, Business Manager; Robert Krepps, Director of Technology; Robyn Euker, Director of Curriculum and Instruction; Cathy Seras, Board Minutes.

II. Presentation:

- **Budget FY21 Update** - Mr. Richard E. Kerr, Jr., Business
 - Mr. Kerr began the meeting with going over the FY21 Expenditure Budget defining the expenses in the accounts from 2017 – 2020. The projected expenses for the 2020-2021 school year were shared as well.
 - Mr. Kerr shared a graph on the expenditures by type and object which defined the following:
 1. Principal and Transfers
 2. Personnel Salaries
 3. Personnel Benefits
 4. Professional and Technology Services
 5. Property Services
 6. Transportation, Insurance and Tuition
 7. Supplies
 8. Property
 9. Interest and Other Expenses
 - Mr. Kerr defined a graph of the expenditures by function and department and stated that the district spends over 60% of the budget on salary and benefits. Mr. Kerr also communicated that administration has cut approximately 1.4 million at this time.
 - Mr. Kerr continued the presentation with a review of Fiscal Year 2021 displaying a graph for the Board of School Directors which showed State and Local Revenue.
 - Discussions continued with the administration and the Board of School Directors regarding FY21 Revenue Budget at a 2.5% increase and 1.5% increase, which followed with further discussions on the five-year budget projection for the General Fund.
 - Mr. Kerr communicated the cumulative change in current real estate taxes from 2021-2025. Deficit and fund balance projections were shared with the Board of School Directors.

- Dr. Fry stated that administration believes based on history the adjusted index will be going down.
- Administration and the Board of School Directors discussed the state budget.
- Mr. Piper asked about the \$368,000 CARES monies that has not been incorporated in the budget. Dr. Fry communicated that the Ms. DeVos, U.S. Secretary of Education, will be putting regulations into place to reroute some CARES monies to private schools which may change the subsidies being distributed to schools.
- There was discussions on student activity accounts amongst the administration and the Board of School Directors.
- Mr. Myers asked about the Mission One/ESS payment which Mr. Kerr shared; it is for substitute teachers.
- Dr. Fry shared a flow chart with the Board of School Directors that was distributed from CDC on schools during the COVID-19 Pandemic. There were discussions amongst administration and the Board of School Directors regarding the flow chart and guidelines of the CDC.
- Dr. Fry defined the yellow stage for the school district which he communicated employees can return if they qualify as an essential employee and it has to be 25 people or less. He shared as the District sits in the yellow stage no students can be in school buildings. Dr. Fry shared that the administration is preparing for all scenarios.
- Dr. Fry asked if there were any further comments on budget. Mr. Swanson commented to administration and the Board of School Directors that Mr. Kerr has strongly recommended a 3.2% increase in budget.

III. PREVIEW OF THE AGENDA

President Swanson requested that the Board address XII. NEW BUSINESS PERSONNEL CONCERNS and combine Items A through E into one motion.

IV. BUILDING & PROPERTY COMMITTEE

No discussion

V. FINANCE COMMITTEE

No discussion

VI. DISTRICT IMPROVEMENT COMMITTEE

No discussion

VII. BOARD POLICY

No discussion

VIII. ITEMS FROM FLOOR

No discussion

IX. ADJOURNMENT

Motion by Deihl, seconded by Roush to adjourn the meeting.

Roll call vote: Voting Yes: Swanson, Deihl, Piper, Blasco-Hurley, Gutshall, Over, Wardle, Roush and Myers.

Motion carried unanimously. 9-0

The Committee of the Whole meeting adjourned at **7:34 p.m.**

William L. Piper, Secretary